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ENVIRONMENTAL ORDERS PROCEDURE TRAINING

Basic System Understanding

FICRAS Goal

**Manage the Appraisal & Evaluation order/receipt/review process efficiently
-and-**

Promote Regulatory Compliant Practices and Risk Management in Real Estate Secured Lending

FICRAS = Financial Institution Complete Risk Aversion Solution

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PART I: ORDER ENVIRONMENTAL THROUGH FICRAS APPRAISAL/EVAL ORDER


Log Into the System: www.FICRAS.com

Select: **LOG-IN/SIGN-IN** (top right)

Select: **“Lender/ARD”** radio button

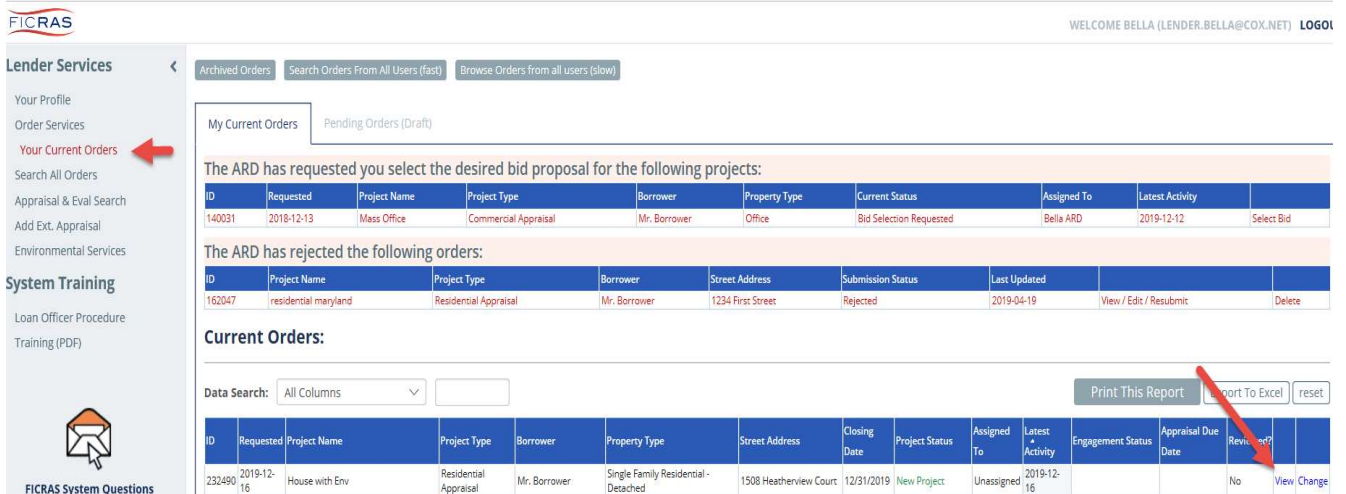
Type: your e-mail

Type: your password



The login form includes fields for Login Type (radio buttons for Lender/ARD and Appraiser), Login Email, and Password. A red arrow points to the Lender/ARD radio button. Below the fields is a Login button and a link for users who can't remember their password.

Select **“Your current Orders”** from the left side bar menu. Select **“View”** to open a current order.



The dashboard shows the Lender Services menu on the left, with 'Your Current Orders' highlighted by a red arrow. The main content area displays 'My Current Orders' and 'Pending Orders (Draft)'. A message states: 'The ARD has requested you select the desired bid proposal for the following projects:'. Below this is a table with columns: ID, Requested, Project Name, Project Type, Borrower, Property Type, Current Status, Assigned To, Latest Activity, and Select Bid. The table contains one row for ID 140031, Project Name 'Mass Office', Project Type 'Commercial Appraisal', Borrower 'Mr. Borrower', Property Type 'Office', Current Status 'Bid Selection Requested', Assigned To 'Bella ARD', Latest Activity '2019-12-12', and a 'Select Bid' button.

Another message states: 'The ARD has rejected the following orders:'. Below this is a table with columns: ID, Project Name, Project Type, Borrower, Street Address, Submission Status, Last Updated, View / Edit / Resubmit, and Delete. The table contains one row for ID 162047, Project Name 'residential maryland', Project Type 'Residential Appraisal', Borrower 'Mr. Borrower', Street Address '1234 First Street', Submission Status 'Rejected', Last Updated '2019-04-19', and buttons for 'View / Edit / Resubmit' and 'Delete'.

The 'Current Orders' section includes a 'Data Search' dropdown set to 'All Columns' and a search input field. To the right are buttons for 'Print This Report', 'Export To Excel', and 'reset'. Below is a table with columns: ID, Requested, Project Name, Project Type, Borrower, Property Type, Street Address, Closing Date, Project Status, Assigned To, Latest Activity, Engagement Status, Appraisal Due Date, Review, and View/Change. The table contains one row for ID 232490, Requested '2019-12-16', Project Name 'House with Env', Project Type 'Residential Appraisal', Borrower 'Mr. Borrower', Property Type 'Single Family Residential - Detached', Street Address '1508 Heathview Court', Closing Date '12/31/2019', Project Status 'New Project', Assigned To 'Unassigned', Latest Activity '2019-12-16', Engagement Status, Appraisal Due Date, Review 'No', and buttons for 'View' and 'Change'. A red arrow points to the 'View' button.

Next, select the **“Order New Environmental Report”** button to initiate the order of an environmental report.



Financial Institution Complete Risk Aversion Solution

[← Return To Orders List](#) [View Request \(Residential Appraisal\)](#)

Project Summary

Reference ID: **232490** Cost Center ID (GL#): **1234** [update](#)
Project Name: **House with Env** Loan ID Number: **TBD** [update](#)
Service Requested: **Residential Appraisal** Type of Loan: **Conventional**
Lender Requested Delivery Date: **12/16/2019** Purpose Of Loan: **New Collateral Loan**
Current Status: **New Project** Borrower: **Mr. Borrower**
Closing Date: **12/31/2019** [update](#) Forward Emails To: [update](#)
Instructions/Comments:

Project Files

File ID	Entered By	Date Added	File Type	File Name	Description	Modify	Delete
232495	Bella Lender	2019-12-16	MapPro Document	View Environmental Report #196430	MapPro QuickAlertPlus	View Map / Set Monitoring	Delete

[Add File](#)

[Attach Existing Environmental Report](#)

[Order New Environmental Report](#)

Lender-ARD Messages

No notes or updates recorded.

[Post Message](#)

Personal Project Notes

No Items To Display

[Add Note](#)

Once selected, the request will prefill with the property information. Select the “Next” button or the “Verify Coordinates” tab.

Order New Environmental Report

[Select Location](#) [Verify Coordinates](#) [Select Report](#)

Project / Location Data

Select Site ID: 232490 1508 Heatherview Court Baton Rouge East Baton Rouge Louisiana 70815

Project Name: House with Env
Site ID: 232490
Site Address: 1508 Heatherview Court
Site City: Baton Rouge
Site State: Louisiana
Site Zip: 70815
Site County: East Baton Rouge

select here to proceed or the next tab

[← Back](#) [Next >](#)

Change to Satellite Image - If you wish to view the map in Satellite, select the “Satellite” option on the map. You can zoom in and out for a better view. Select the “Pegman” and drop where you want to see a street view. Hold your cursor down to move map.

[Enter Location](#) [Verify Coordinates](#) [Select Report](#)

Locate Using Coordinates:

Latitude: 30.4393954
Longitude: -91.0675898000001

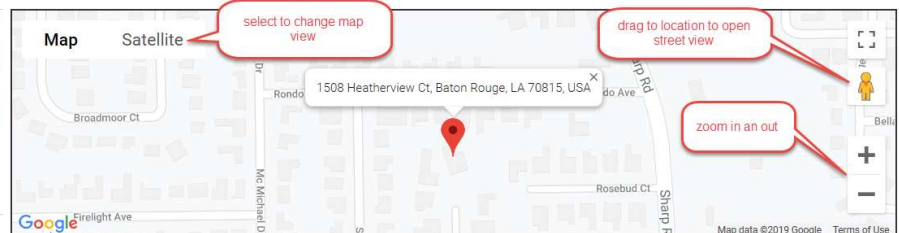
[Find By Coordinates](#)

Draw Polygon Site Boundaries:

You may optionally outline your property boundaries. To do so, click the “Draw Boundaries” button below.

[Draw boundaries](#)

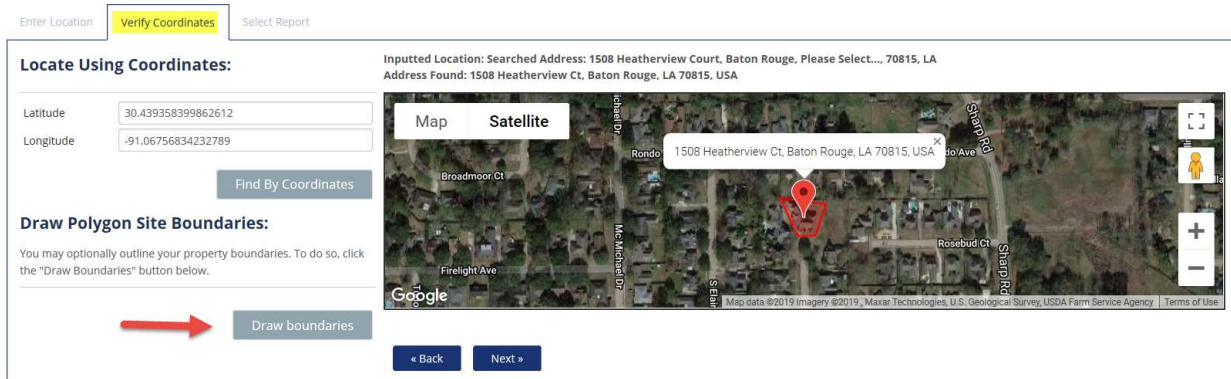
Inputted Location: Searched Address: 1508 Heatherview Court, Baton Rouge, Please Select..., 70815, LA
Address Found: 1508 Heatherview Ct, Baton Rouge, LA 70815, USA



[← Back](#) [Next >](#)

Move the Marker – if the location marker is not in the correct area, click on the marker and drag it to the correct location.

Draw Boundaries – If you wish to locate the marker in the center of drawn boundaries, select the “Draw Boundaries” button and outline the desired property area by clicking on each property corner and moving your mouse the direction of the boundaries clockwise or counter clockwise.



Select “Next” to move to the next tab, “Select Report”.

On this tab, you select the QuickAlert Report type you wish to order. These auto-generated reports are based upon published environmental data and the results are not viewed by an environmental professional.

- **QuickAlert Report** – Provides a map and count of identified potential sites of concern within 1/8 mile of the placed marker.
- **QuickAlert Plus Report** – Provides a map with basic site information about identified potential sites of concern within 1/8th mile of the placed marker, provides expanded information on each map tag, and provides a preliminary risk estimate.

You must indicate a Cost Center in order to process the order. This can be either entered or selected from a dropdown (available if your administrator has provided a dropdown list).

Additional Fees – if your institution includes additional fees, these can be indicated on the “Select Report” tab and included as part of the invoice fee for environmental.



Financial Institution Complete Risk Aversion Solution

Enter Location Verify Coordinates **Select Report**

Select Your Desired Report

	Report Type / Description
<input type="radio"/>	QuickAlert Report <i>Provides a map and count of identified potential sites of concern within 1/8 mile of the subject property.</i>
<input type="radio"/>	QuickAlert Plus <i>Provides a map with basic site information about identified potential sites of concern within 1/8 mile of the subject property with a preliminary risk estimate.</i>

Select Cost Center (GL#) For This Report

Select GL Number

Additional Bank Fees

Please enter the fee amount(s) to pass through to the borrower.

Please Select... \$ 0 0
Please Select... \$ 0 0

Order Comments

Use the box below to include any final instructions or details you wish to send along with your order.

Place Order

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Results:

- **Report Delivered** – you will be able to immediately review the environmental report
- **Delayed Report Delivery** – QuickAlert Plus report will be delivered within 1-3 days of placing the order. This is for market areas or properties that require additional information by MapPro to process.

You will be able to view the report as a pdf upload. The interactive map is also viewable by selecting the “View Map” link. You can also set monitoring by selecting the “Set Monitoring” link. (see Part IV)

Project Files

File ID	Entered By	Date Added	File Type	File Name	Description	Modify	
232507	Bella Lender	2019-12-16	MapPro Document	View Environmental Report #232506	MapPro QuickAlertPlus	View Map Set Monitoring	Delete

Add File

Invoice for Environmental Report

When an Environmental Report is ordered through an Appraisal/Eval order, the invoice is immediately produced and displayed in the “View” of the project at the bottom under the heading “Invoicing”. This works similar to the invoice for an appraisal/eval service, with two types of invoices available for shipping.

1. Itemized Invoice to ship to accounting – FICRAS bills all MapPro fees within the monthly FICRAS invoice, then distributes to MapPro allocated fees.
2. Total Invoice to ship/deliver to the borrower for reimbursement

Invoicing

Invoice #	Submitted On	Submitted By	Vendor Fee	Adjustments	Invoice Total	Payment Status	Invoice for Accounting		Invoice for Lender Use	
232508	2019-12-16	Bella Lender	\$80.00	\$0.00	\$80.00	unknown	Itemized Invoice (accounting)	Ship To...	Total Invoice (lender)	Ship To...

At the bottom of each invoice is an audit trail of each time the invoice is shipped by the logged in user. Similar to the appraisal/eval invoice, the user can set the Collection Status.

PART II: ORDER ENVIRONMENTAL OUTSIDE OF AN APPRAISAL/EVAL ORDER

Log Into the System: www.FICRAS.com

Select: LOG-IN/SIGN-IN (top right)

Select: “Lender/ARD” radio button

Type: your e-mail

Type: your password



The image shows the FICRAS Login page. At the top, there is a red arrow pointing to the 'Lender/ARD' radio button. Below the radio buttons are input fields for 'Login Email' and 'Password'. A 'Login' button is located below the password field. At the bottom, there is a link that says 'Can't remember your password? Click Here'.

Select Lender Services, Environmental Services



Select “Order Env Study” from the left side bar menu.



Enter the Property Location: Address, City and State entry fields are required.

Enter Location
Verify Coordinates
Select Report

Please enter the address of the parcel you wish to search

Site Address*

Site City*

Site State*

Site Zip

Site County

Next »

Select “Next” and Verify the Coordinates

Enter Location
Verify Coordinates
Select Report

Locate Using Coordinates:

Latitude

Longitude

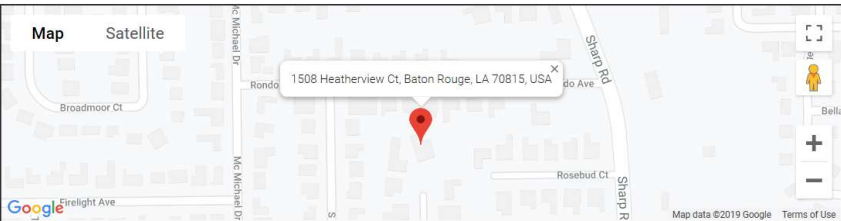
Find By Coordinates

Draw Polygon Site Boundaries:

You may optionally outline your property boundaries. To do so, click the “Draw Boundaries” button below.

Draw boundaries

Inputted Location: Searched Address: 1508 Heatherview Court, Baton Rouge, Please Select..., 70815, LA
Address Found: 1508 Heatherview Ct, Baton Rouge, LA 70815, USA



« Back
Next »

Change to Satellite view - If you wish to view the map in Satellite, select the “Satellite” option on the map. You can zoom in and out for a better view. Select the “Pegman” and drop where you want to see a street view. Hold your cursor down to move map.

Enter Location
Verify Coordinates
Select Report

Locate Using Coordinates:

Latitude

Longitude

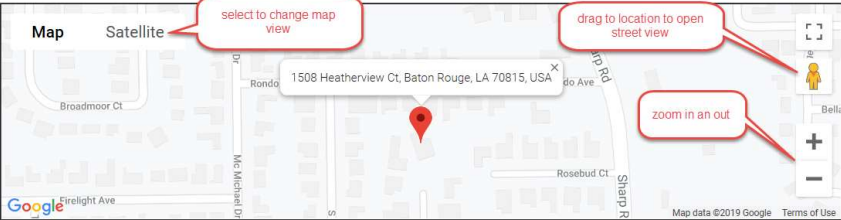
Find By Coordinates

Draw Polygon Site Boundaries:

You may optionally outline your property boundaries. To do so, click the “Draw Boundaries” button below.

Draw boundaries

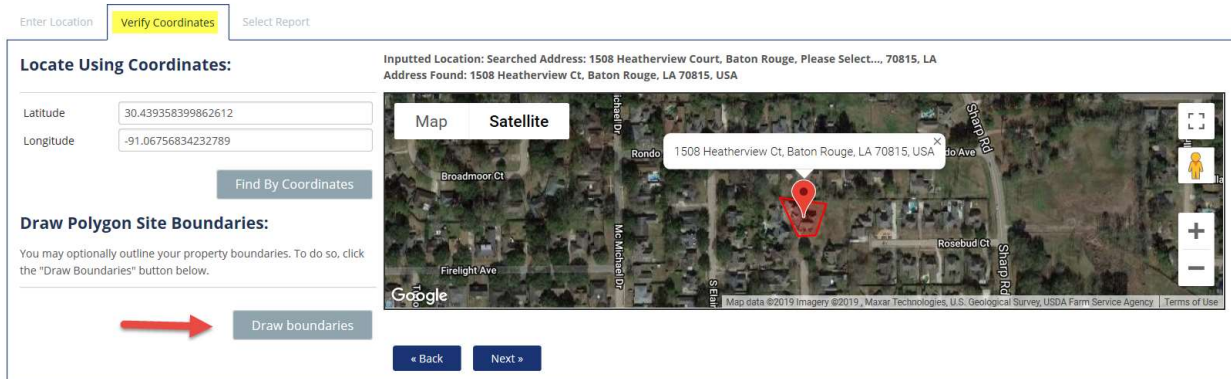
Inputted Location: Searched Address: 1508 Heatherview Court, Baton Rouge, Please Select..., 70815, LA
Address Found: 1508 Heatherview Ct, Baton Rouge, LA 70815, USA



« Back
Next »

Move the Marker – if the location marker is not in the correct area, click on the marker and drag it to the correct location.

Draw Boundaries – If you wish to locate the marker in the center of drawn boundaries, select the “Draw Boundaries” button and outline the desired property area by clicking on each property corner and moving your mouse the direction of the boundaries clockwise or counter clockwise.



Select “Next” to move to the next tab, “Select Report”.

On this tab, you select the QuickAlert Report type you wish to order. These auto-generated reports are based upon published environmental data and the base results are not viewed by an environmental professional.

- **QuickAlert Report** – Provides a map and count of identified potential sites of concern within 1/8 mile of the placed marker.
- **QuickAlert Plus Report** – Provides a map with basic site information about identified potential sites of concern within 1/8th mile of the placed marker, provides expanded information on each map tag, and provides a preliminary risk estimate.

You must indicate a Cost Center in order to process the order. This can be either entered or selected from a dropdown (available if your administrator has provided a dropdown list).

Additional Fees – if your institution includes additional fees, these can be indicated on the “Select Report” tab and included as part of the invoice fee for environmental.

Enter Location
Verify Coordinates
Select Report

Select Your Desired Report

	Report Type / Description
<input type="radio"/>	QuickAlert Report <i>Provides a map and count of identified potential sites of concern within 1/8 mile of the subject property.</i>
<input type="radio"/>	QuickAlert Plus <i>Provides a map with basic site information about identified potential sites of concern within 1/8 mile of the subject property with a preliminary risk estimate.</i>

Select Cost Center (GL#) For This Report

Select GL Number

Additional Bank Fees

Please enter the fee amount(s) to pass through to the borrower.

Please Select...

\$ 0

0

Please Select...

\$ 0

0

Order Comments

Use the box below to include any final instructions or details you wish to send along with your order.

Place Order
« Back

Results:

- Report Delivered** – you will be able to immediately review the report
- Delayed Report Delivery** – QuickAlert Plus report will be delivered within 1-3 days of placing the order. This is for market areas or properties that require additional information by MapPro to process.

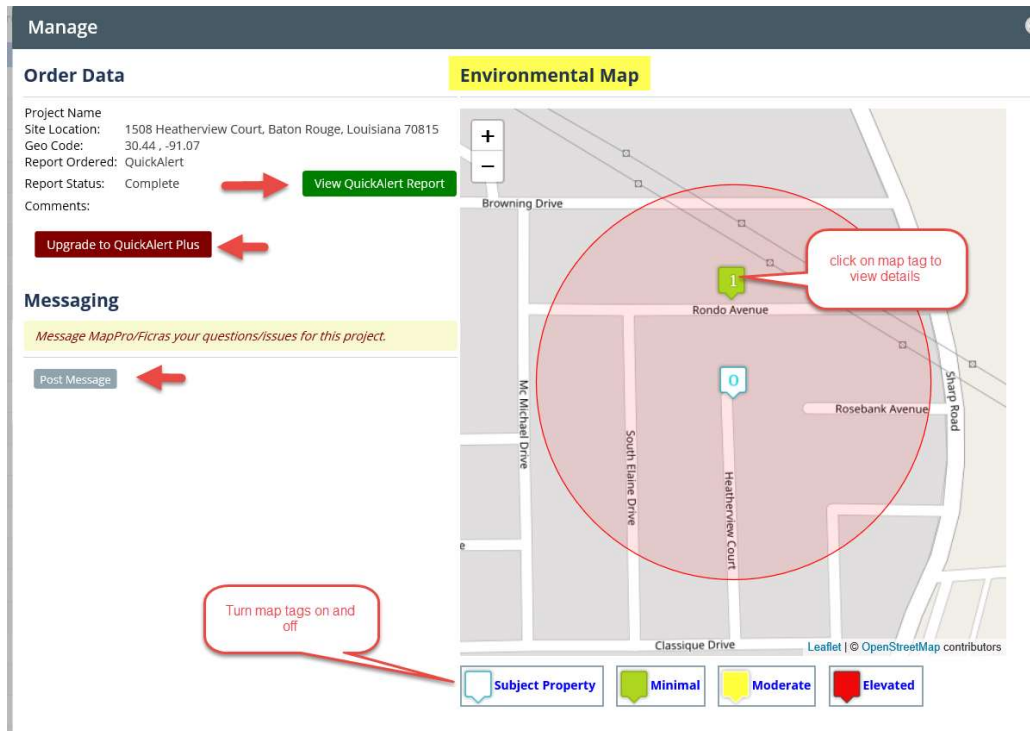
Report Delivered

Select the “View Environmental Report” button to view your returned report.



On this “view” you will see:

- Interactive Environmental Map**
- Order Data Information**
- Post Message button**
- View Report button**
- Upgrade button** (if initial report was a QuickAlert, select this button to upgrade report to a QuickAlert Plus. Your prior fee will be absorbed into the new report fee.)



Interactive Environmental Map Display

- View details of each map tag by clicking on the map tag
- Select/hide map tag categories by clicking on the category below the map
- Move map around with cursor, zoom in and out

Order Data Provides

- Site location
- Geo Code
- Report Type Ordered
- Report Status

Messaging

- Post a message to MapPro regarding the project.

View Report Button

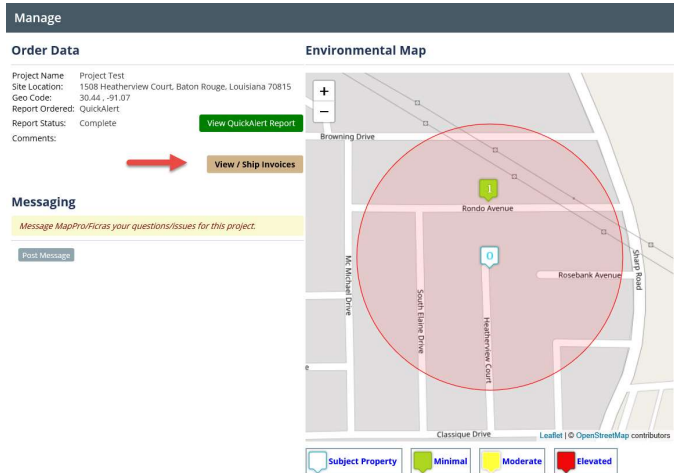
- Select the button to view the environmental report.
- Print/Save as PDF

Upgrade to QuickAlert Plus button

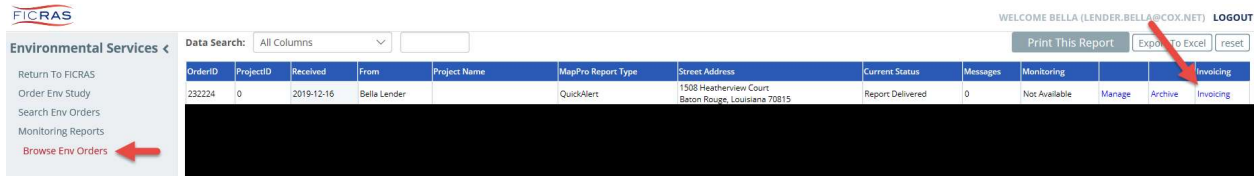
- Select to upgrade the current QuickAlert Report to a QuickAlert Plus report. The QuickAlert Fee will be absorbed into the Quick Alert Plus fee.

Invoicing an order through Environmental Services (not through an appraisal/eval order)

The invoice for an environmental service is created based upon the Product Ordered and the Property. Because no “borrower” is identified and no appraisal order was created, the invoice is based upon the information gathered for the environmental property. This invoice can be viewed from within the Environmental View,



Or through “Browse Env Orders”.



OrderID	ProjectID	Received	From	Project Name	MapPro Report Type	Street Address	Current Status	Messages	Monitoring	Manage	Archive	Invoicing
232224	0	2019-12-16	Bella Lender		QuickAlert	1508 Heatherview Court Baton Rouge, Louisiana 70815	Report Delivered	0	Not Available			

This invoice is created for the lending team to ship to the borrower for reimbursement or for accounting. To change the invoice from compiled to itemized, select the Invoice Type in the dropdown.



Financial Institution Complete Risk Aversion Solution

Invoicing

Edit/Adjust InvoicePrint This InvoiceExport To MS Word

Cost Center (GL#): 1234
Ordering Officer: Bella ARD
Branch Name: Test Branch
Project Name:
Borrower:

INVOICE

Bella Financial
test bank address
test bank city Louisiana 70815

Order Date	Product Ordered	Total Fee
2019-12-17 09:54:27	QuickAlert Environmental Report (1508 Heatherview Court)	

To deliver the above invoice via email, fill in recipient below:

Please Select...
Itemized (for accounting)
Simplified (combined fee)

Ship To Name:

Ship To Email:

Ship Invoice

Cancel

Please enter any final instructions or information in the space below.

Previous Invoice Mailings

SENT BY	SENT TO NAME	SENT TO EMAIL	SENT ON
No Items To Display			

Invoicing

Edit/Adjust InvoicePrint This InvoiceExport To MS Word

Cost Center (GL#): 1
Ordering Officer: Bella Lender
Branch Name: Test Branch

INVOICE

Bella Financial
test bank address
test bank city Louisiana 70815

Order Date	Product Ordered	Total Fee
2019-12-16 09:23:49	QuickAlert Environmental Report (1508 Heatherview Court)	

To deliver the above invoice via email, fill in recipient below:

Ship To Name:
enter borrower's name

Ship To Email:
borrower@email.com

Ship Invoice

Cancel

Please enter any final instructions or information in the space below.

Previous Invoice Mailings

SENT BY	SENT TO NAME	SENT TO EMAIL	SENT ON
No Items To Display			

Any fees added by the bank will be added to the MapPro fee equating to a single Environmental Order fee.

Edit/Adjust Invoice

The lending team can include bank fees and can adjust the invoice as presented by selecting the “Edit/Adjust Invoice” button on the Manage project view.

Invoicing ✕

Edit/Adjust Invoice
Print This Invoice
Export To MS Word

Cost Center (GL#): CC324-GL123

Ordering Officer: Bella Lender

Branch Name: Test Branch

INVOICE

Bella Financial

test bank address

test bank city Louisiana 70815

Order Date	Product Ordered	Total Fee
2019-12-16 11:35:22	QuickAlert Environmental Report (1508 Heatherview Court)	

Please wait while we process your request... ✕

Borrower Name Mr. Borrower

Project Name Project Test ✕

Select Cost Center (GL#) For This Report

CC324-GL123
Select GL Number

ADDITIONAL BANK FEES

Please enter the fee amount(s) to pass through to the borrower.

Internal Processing Fee
\$

25

Please Select...
\$

0

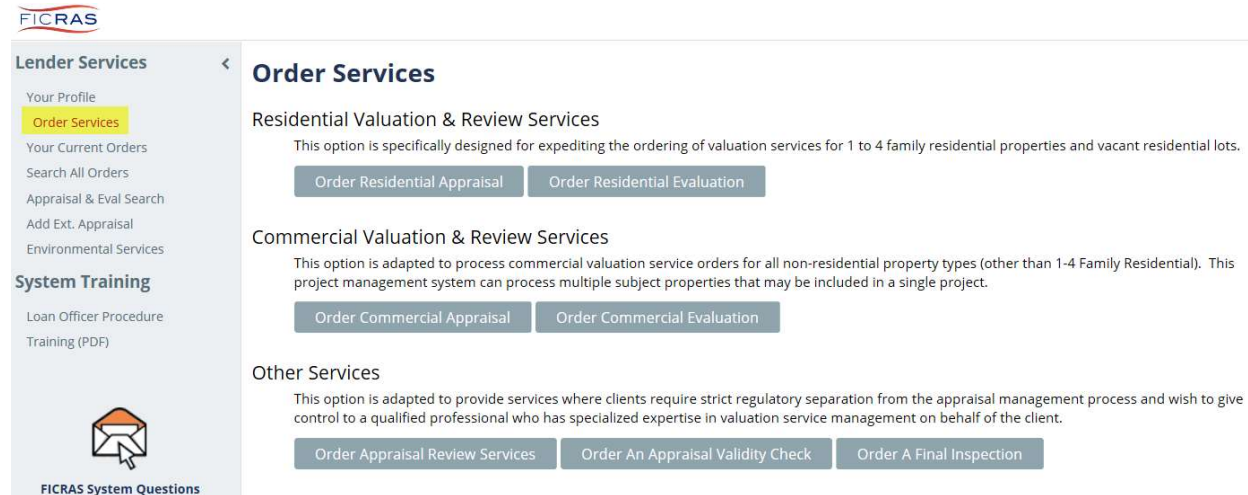
Order Comments

Use the box below to include any final instructions or details you wish to send along with your order.

Finish

PART III: ATTACHING AN ENVIRONMENTAL REPORT TO A FICRAS APPRAISAL/EVALUATION ORDER

Select “Order Services” from the left side bar menu.




Lender Services

- Your Profile
- Order Services**
- Your Current Orders
- Search All Orders
- Appraisal & Eval Search
- Add Ext. Appraisal
- Environmental Services

System Training

- Loan Officer Procedure Training (PDF)


FICRAS System Questions

Order Services

Residential Valuation & Review Services
This option is specifically designed for expediting the ordering of valuation services for 1 to 4 family residential properties and vacant residential lots.

[Order Residential Appraisal](#) [Order Residential Evaluation](#)

Commercial Valuation & Review Services
This option is adapted to process commercial valuation service orders for all non-residential property types (other than 1-4 Family Residential). This project management system can process multiple subject properties that may be included in a single project.

[Order Commercial Appraisal](#) [Order Commercial Evaluation](#)

Other Services
This option is adapted to provide services where clients require strict regulatory separation from the appraisal management process and wish to give control to a qualified professional who has specialized expertise in valuation service management on behalf of the client.

[Order Appraisal Review Services](#) [Order An Appraisal Validity Check](#) [Order A Final Inspection](#)

Select the type of order you want to initiate.

Appraisal and Evaluation Orders

Initiate the order. When you select the “Submit Your Order” button on the last tab you will be directed to the upload section. When you proceed to the next section you will see a button to prompt you to “Attach Existing Environmental Report”.

Create A Project Step 2: Attach Files & Environmental Reports (OPTIONAL)

File ID	Entered By	Date Added	File Type	File Name	Description	Modify	Delete
No Items To Display							
Add File							
Attach Existing Environmental Report							

Create A Project Step 3: Attach Additional Parcel(s) (OPTIONAL)

The property shown below is listed as the primary property for this project.

Tax ID/APN	Property Type	Street Address	City / Municipality	
	Single Family Residential - Detached	1508 Heatherview Court	Baton Rouge	Edit Order

If additional properties are to be considered as part of this project, you may add them below.

[Add A Parcel](#)

[Finish / Review Order](#)

Once selected, the request will prefill with the property information. Select the “Search Existing Orders” button to search for previously run environmental reports.

Attach Existing Environmental Report

Search Criteria

Search Results

Search Type:
 ☐ Match All Fields
 ☒ Match Any Field

Site Address

1508 Heatherview Court

Site City

Baton Rouge

Site State

Louisiana

Site Zip

70815

Site County

East Baton Rouge

Search Existing Orders



Look for the 100% match and select “Attach Report”.

Attach Existing Environmental Report ✕


Search Criteria

Search Results

Data Search:
 All Columns

[Export To Excel](#)
[reset](#)

%	ORDER ID	ENTERED BY	DATE ORDERED	PRODUCT ORDERED	ADDRESS	ORDER STATUS	VIEW REPORT	ATTACH REPORT
100%	196430	Bella ARD	2019-08-23	QuickAlert Plus	1508 Heatherview Court Baton Rouge East Baton Rouge Louisiana 70815	Complete	View Report	Attach Report



This will now appear just like any other file attachment to an order. If this is done in error you can always delete the file, initiate a new search and attach again from the “View” of the order. Anyone that now views the order will see the Environmental Report attached.

Select the “Finish/Review Order” button and you are done!

PART IV: ENVIRONMENTAL REPORT MONITORING

FICRAS enables each user to determine the interval for monitoring a received Environmental QuickAlert or QuickAlert Plus report.

Setting Monitoring from received report attached to an appraisal or evaluation

To set the monitoring interval through an Environmental Report ordered within an Appraisal or Evaluation project, log into FICRAS, go to Current Orders and “View” the project.


In the Project Files you will see the attached Environmental Report. Select “Set Monitoring” to determine the interval you wish to run an update of the QuickAlert report. There is a unit order cost associated with this interval run.

Lender Services

- Your Profile
- Order Services
- Your Current Orders
- Search All Orders
- Appraisal & Eval Search
- Add Ext. Appraisal
- Environmental Services

System Training

- Loan Officer Procedure Training (PDF)


FICRAS System Questions

Below are the details of your request.

[<-- Return To Orders List](#) [View Request \(Residential Appraisal\)](#)

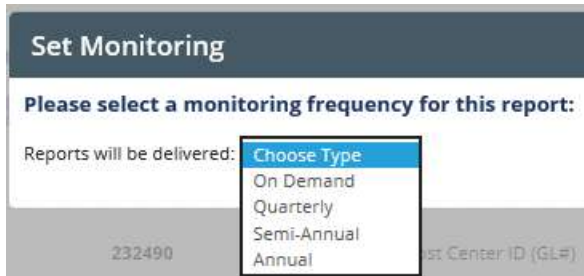
Project Summary

Reference ID	232490	Cost Center ID (GL#)	update	1234
Project Name	House with Env	Loan ID Number	update	TBD
ServiceRequested:	Residential Appraisal	Type of Loan:	Conventional	
Lender Requested Delivery Date:	12/16/2019	Purpose Of Loan:	New Collateral Loan	
Current Status:	New Project	Borrower:	Mr. Borrower	
Closing Date:	update 12/31/2019	Forward Emails To:	update	
Instructions/Comments:				

Project Files

File ID	Entered By	Date Added	File Type	File Name	Description	Modify	Delete
232544	Bella Lender	2019-12-17	MapPro Document	View Environmental Report #232543	MapPro QuickAlert	View Map / Set Monitoring	Delete

The choices associated with “Set Monitoring” include



The “Quarterly”, “Semi-Annual” and “Annual” settings will auto run at these intervals. “On Demand” will only run when you initiate same. The return of the Monitoring Reports is from within the Environmental Services Menu (left side bar), Monitoring link. Your monitoring selection is recorded here.



Setting Monitoring from received report through Environmental Services

To set the monitoring interval for an Environmental Report ordered through Environmental Services, select the Environmental Services link (left side bar), select “Monitoring Reports” (left side bar). Find the previous report ordered and set the interval from the dropdown.

Show 25 entries

Excel Archive Reports Order On Demand Set High Set Medium Set Low Add Note

Search: heatherview

Order ID	Project ID	Entered By	Date Ordered	Product Ordered	Street Address	City	State	Last Update	Total Changes	Last Activity	Notes	Update Frequency
NA 232538		Bella Lender	2019-12-17	QuickAlert Plus	1508 Heatherview Court	Baton Rouge	Louisiana	-	0	2019-12-17		Choose Type

The interval choices include:

- On Demand
- Quarterly
- Semi-Annual
- Annual

Show 25 entries

Excel Archive Reports Order On Demand Set High Set Medium Set Low Add Note

Search: heatherview

Order ID	Project ID	Entered By	Date Ordered	Product Ordered	Street Address	City	State	Last Update	Total Changes	Last Activity	Notes	Update Frequency
NA 232538		Bella Lender	2019-12-17	QuickAlert Plus	1508 Heatherview Court	Baton Rouge	Louisiana	-	0	2019-12-17		Choose Type

Ordering Monitoring Reports

Once the interval of monitoring is set, the Quarterly, Semi-Annual and Annual will automatically run at their selected intervals. You will receive notifications prior to the auto-set date so that you can change selections prior to the auto-run.

Your tally of selections is always evident at the top of the Monitoring Reports table.



On Demand monitoring only occurs when you select the action button “Order On Demand” at the top of the “Monitoring Reports” table. At this point, any marked project will run a Monitoring Report and the associated fee is charged.



Monitoring Report Action Buttons

Excel – This button exports your monitoring report to excel

Archive Report(s) – This button sends any selected reports to archive and ends any monitoring

Order On Demand – This button initiates a Monitoring Order for any checked reports

Set High; Set Medium; Set Low – These buttons are Alert levels set by users for each project. You can do this individually for a project or use the check box to set alerts for multiple projects

Add Note – This button enables the user to post a note to a project

View Monitoring Reports

There are two different reports available for viewing.

Last Update – This report displays changes from the last report or monitoring report

Total Changes – This report displays changes from the initial run of the Environmental QuickAlert or QuickAlert Plus report.



As with any table, the Monitoring Reports table can be sorted by any column and any element can be searched!

FICRAS Averts Risk

Welcome to FICRAS!